

**COLLEGE INSTRUCTION COMMITTEE
MINUTES OF MARCH 8, 2004**

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Yvonne Brisard-Wickliff (R3S), Leverett Smith (NAS), Robert Chan (BSSAT), Richard Stollings (Classified Senate), Edmondo Martell (Student Rep)

RESOURCE TEAM: Lynda Lawrence (Senior Dean of Instruction)

GUESTS: Judy Flum, Kate Levine

ABSENT: Ed Greene (HSPEA), Joy Lynch (CAH)

APPROVAL OF AGENDA: The agenda was approved with REC 129 becoming COMM SERV 129.

ACTION ITEMS:

COURSE/CATALOG CHANGES

PSYCH 110 - Psychology of Individual and Group Behavior

CHANGE: Deleted from catalog

ACTION: Returned to originator

REASON: Needs BSSAT signatures.

PSYCH 118 - Psychology of Individual and Group Behavior (Tribble)

CHANGE: Description

ACTION: Returned to originator

REASON: Needs revised outline, old outline, and revised syllabus, BSSAT signatures.

CIS 192 Microcomputer: Spreadsheets (Chan)

CHANGE: Title changed to Microsoft Excel 2002 (XP)

ACTION: Returned to originator

REASON: Pulled from agenda.

COSME 010 – Introduction to Cosmetology Theory and Principles (Pitt)

CHANGE: Grading Policy from CR/NC to LG

ACTION: Returned to originator

REASON: Needs Content Review with BSSAT signatures.

COSME 040 – Licensed Cosmetology Instructor Training (Pitt)

CHANGE: Grading Policy from CR/NC to LG

ACTION: Returned to originator

REASON: Needs Content Review with BSSAT signatures.

COSME 050 – Cosmetology Salon and Shop Management (Pitt)

CHANGE: Grading Policy from CR/NC to LG

ACTION: Returned to originator

REASON: Needs Content Review with BSSAT signatures.

COSME 060 – Cosmetology Refresher (Pitt)

CHANGE: Grading Policy from CR/NC to LG

ACTION: Returned to originator

REASON: Needs Content Review with BSSAT signatures.

COSME 070 – Manicure and Pedicure Training (Pitt)

CHANGE: Grading Policy from CR/NC to LG

ACTION: Returned to originator

REASON: Needs Content Review with BSSAT signatures.

COSME 090 – Cosmetician Training (Pitt)

CHANGE: Grading Policy from CR/NC to LG

ACTION: Returned to originator

REASON: Needs Content Review with BSSAT signatures.

NEW COURSE

COMM SERV 129 - Life Guard Training

ACTION: Returned to originator

REASON: PE 129 needs to be deleted, descriptions don't match, no area G, typos, units should be 1.5 or Carnegie Guideline Statement needed, Course expectations, absences, grading policy evaluation (no written assignments).

CHANGE OF MAJOR

PSYCHOLOGY

CHANGE: PSYCH 110 deleted – no unit value change

ACTION: Returned to originator

REASON: Needs BSSAT signatures.

CONTENT REVIEW

SPEECH 120 - Public Speaking

SPEECH 160A - Speaking in the Community

SPEECH 160B - Forensics

MATH 115C - Pre-Algebra

ART 140 - Sculpture: Beginning I

ART 141 - Sculpture: Beginning II

ART 240 - Sculpture: Intermediate I

ART 241 - Sculpture: Intermediate II

ACTION: Conditionally Approved

APPROVAL OF MINUTES: The minutes were approved.

ANNOUNCEMENTS: April 26 is last day to submit proposals to CIC for Spring 05 schedule.

CONDITIONALLY APPROVED ITEMS THAT HAVE NOT MET CONDITIONS

COMP 101 and COMP 102

DISCUSSION ITEMS

Information Competency – The CIC reviewed the draft copy of the Information Competency plan. They would like a challenge component added to provide a reading list for students to prepare for the challenge test. They would also like to see a sample test. It was motioned to approve with these conditions. Judy Flum will return with the revisions on the next CIC agenda, March 22.

ADJOURNMENT The meeting was adjourned at 4 p.m.